



## Sydney Weeds Committees

• Sydney Central • Sydney South West  
• Sydney North • Sydney West – Blue Mountains

**Sydney Weeds Committees Incorporated**

ABN 32 801 615 966

# **SWC Board Teleconference Thurs 18<sup>th</sup> June 3 PM**

## **Minutes**

<p>Chorus call Please call 9007 4041 PIN No 6616335</p>	
<p>Agenda</p>	<p>As both the President and Vice President were absent, the Treasurer, Matt McNaughton chaired the meeting.</p> <p>Present: Matt McNaughton, Jeff Hill, Steven Smith, Gareth Debney, Mick Pattison, Alex Burgess-Buxton Ex officio: Anne Duncan</p> <ol style="list-style-type: none"><li>1. Apologies Jonathan Sanders</li><li>2. WAP assessment panel. Nominations sought by HRCC for members to be part of assessment panel (two) – email circulated.</li></ol> <p>It was agreed that two persons should attend, and that ideally they should not be WAP recipients although it was also noted that this could be adequately managed by declaring conflict of interest appropriately.</p> <p>Matt McNaughton, Steven Smith and Alex Burgess-Buxton all indicated they would be willing, depending on the exact date(s) and the time commitment involved.</p> <ol style="list-style-type: none"><li>3. Web based Accounting system EO proposed moving from MYOB (provided by DNR) to Xero web-based accounting system. Costs and benefits were identified as follows: Costs: \$42.50 per month (\$510 pa) – in addition to current accounting fees of \$1500 pa</li></ol>



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### Benefits:

- Ends dependency on DNR MYOB (required at some stage anyway)
- Direct – live - accessibility of accountant to books
- Transparency (Access to Treasurer/committee possible also)
- Has integrated payroll
- Bank statements feed directly into it.
- Invoice/receipt generation integrated
- Increased efficiency for both EO and accountant

Proposal to adopt Xero accounting system was supported.

Proposed: M McNaughton

Seconded: J Hill

All in favour.

### 4. Progress with WAP 15-20

Matt reported that there had been little progress. He had attended a meeting on behalf of SWC last Tuesday with DPI, LLS and HRCC, where Scott Charlton (DPI) had discussed the system that they have developed to allocate funds. However nothing final yet as DPI have not received final allocation from Treasury. Likely that Sydney may receive less than previously.

### 5. RWC meetings – upcoming

It was noted by EO that these were up coming in early July. Any important agenda items or suggested presentations to be raised with EO.

S. Smith requested that Sydney North be delayed to end of July.

South West (AB) and West Blue Mountains (MP) were OK to leave the dates as planned.

Jeff Hill advised that he would liaise with the EO further about whether to delay Central RWC meeting.

### 6. Regional high risk weeds lists – quick update



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	<p>EO clarified that the high risk weed lists were not primarily intended for the WAP – noted that they had a broader strategic context, and served members who were not part of the WAP. As such they would be dealt with as part of RWC and Board agendas.</p> <p>7. GIS update</p> <p>EO advised that GIS project would go ahead. Funding had been carried over to next financial year. SWC would employ contractor to work with GSLLS, with some assistance from Anna Helfensdorfer.</p> <p>Treasurer advised that HRCC had refused to provide funds directly to SWC, and so in order to progress the project it had been agreed that they would be managed by GSLLS, with SWC to invoice them.</p> <p>8. Other business</p> <p>EO advised that contact had been made with NGINA, re initiating a conversation with them to discuss whether there were any matters of common interest. EO had circulated a draft letter prior to the meeting. All were supportive of this initiative.</p> <p>9. Next Board meeting</p> <p>It was agreed that this should be in mid-late August at either Camden or Parramatta.</p>
	Meeting closed 3:27 PM