

Register of Out-of-session Board Decisions 2016-2017

ATTACHMENT C

Agenda Paper No.	Recommendation No.	P = Proposer, S = Seconder, A = Abstained L=on Leave Topic	Date/s	via	Jillian Macintyre Pres	Michael Pattison VP	Leanne Bunn Sec	Matt McNaughton Treasurer	Rachael Buzio	Steven Smith	Alex Burgess-Buxton	Chris Stanfield	Total out of 8	Decision (majority)	Notes
1617-001 (OOS)	1	Membership - Canada Bay, Central Coast, Mt Tomah	22-Jul-16	email	S	L	P		Yes	Yes	Yes	P	5	Yes	CS was a proposer of Mt
1617-002 (OOS)	1	Anne Duncan be deleted and Amanda Kotlash and Leanne Bunn be added as signatories from the SWC Projects holding account (BSB: 082-491 Acct No: 74-128-0935) and the SWC Transaction account BSB: 082-299 Acct No: 94-401-9016, including for electronic banking.	16-Sep-16	email	P	Yes	A	S	Yes	Yes	Yes				
1617-002 (OOS)	2	SWC establish a third transaction account, with the same signatories as the other two accounts (i.e. Matt McNaughton, Jillian Macintyre, Alex Burgess-Buxton, Leanne Bunn and Amanda Kotlash) for the purpose of use of a debit card. Funds would only be deposited into this account for agreed purposes to be pre-approved by two authorised signatories.	16-Sep-16	email	P	Yes	Yes	S	Yes	Yes	Yes				
1617-002 (OOS)	3	The new Executive Officer is appointed the SWC Public Officer and the business address of SWC Inc. subsequently be changed to be that of the Public Officer.	16-Sep-16	email	P	Yes	Yes	S	Yes	Yes	Yes				
1617-002 (OOS)	4	A permanent central PO Box be established with an additional flexible re-direction established to suit the convenience of the Executive Officer.	16-Sep-16	email	P	Yes	see note 1	S	Yes	Yes	Yes				1) Public officer needs address not PO Box
1617-002 (OOS)	5	The draft Policy Manual is adopted.	16-Sep-16	email	P	Yes	Yes	S	see note 1	Yes	Yes				1) Would prefer more discussion
1617-002 (OOS)	6	All memberships that have apparently "lapsed" be given a further three months to pay the membership fee.	16-Sep-16	email	P	Yes	Yes	S	Yes	Yes	Yes				
1617-003	1	2016-17 Budget for approval to be tabled at the AGM on 8/12/16	05-Dec-16	email	P			S	left	?	Yes	left		3 out of 6	
1617-003	2	SWC agree to the implementation of the Business Payments Card	05-Dec-16	email	P			S	left	?	Yes	left		3 out of 6	