



## NSW Weeds Action Program Meeting 22-23 February 2012

### Outcomes from Day 1

- Place a contact list for Department of Primary Industries staff who are in the Invasive Species Unit, including a brief description of their roles and including the date of the document, on the weeds extranet.
- Place the Noxious Weeds Advisory Committee meeting outcomes on the weeds extranet.
- Department of Primary Industries to prepare a governance document which provides guidance outlining the lead agency's authority to require a partner in the Weeds Action Program to act, and when the Department should become involved.

Note – this will be done in consultation with local government and Department of Primary Industries aim to have this out to the Regional Project Officers by the end of March 2012 and for the Regional Project Officers to provide feedback 2 weeks after receipt.

- The 2010/11 and 2011/12 Weeds Action Program allocations to be placed on the weeds extranet.
- A consistent message is to be conveyed by the Invasive Species Officers to the Regional Project Officers, i.e. check list, timeliness and develop agreed timeframes for the Invasive Species Officers to liaise with Regional Project Officers about mandatory document development and requirements over the next 6-8 weeks, including clarifying the definition of terms used, e.g. High Risk Pathways.

The Guidelines need to include a list of definitions and sub-headings, including what is mandatory and what the intent is.

- Department of Primary Industries staff to cut and past the information from those projects that used the amended Year 2 reporting template into the original reporting template.